

**Format I - ADMINISTRATIVE**

<u>DESCRIPTION</u>	<u>SIZE</u>	<u>TYPE</u>
1) Detail Record indicator	1	A/N
2) Supplier account number	20	A/N
3) Distribution Company Account Number	20	A/N
4) Distribution Company Customer name	4	A/N
5) Effective date of service and load requirements - assigned by Distribution Company	8	DATE
6) Billing option for the account - Pass Through or Consolidated	1	A/N
7) Distribution Company rate code	5	A/N
8) Supplier Rate Code	3	A/N
9) Supplier pricing structure maintained by Distribution Company	7	A/N
10) Type of service indicator	1	A/N
11) Service identifier	10	A/N
12) Completion Status	30	A/N
13) Billing cycle	2	A/N
14) Indication of applicability of Tax for 'Consolidated' Supplier billing	1	A/N
15) Off Cycle Reading Indicator	1	A/N
16) Off Cycle Reading Date - requires approval of Distribution Company	8	DATE
17) New Distribution Company account number	20	A/N
18) New Distribution Company Customer name	4	A/N
19) New Distribution Company service identifier	10	A/N

20) Bill To Address 1	55	A/N
21) Bill To Address 2	55	A/N
22) Bill To City	30	A/N
23) Bill To State	2	A/N
24) Bill To Postal Code	9	A/N
25) Bill To Country	2	A/N
26) Special Identifier	4	A/N
27) Tracking Number	20	A/N

**LEGEND**

MA = Mandatory OP = Optional N/A = Not Applicable for this Transaction  
DATE = CCYYMMDD A/N = Alphanumeric

**Format I - ENROLL CUSTOMER (Transaction 1)**

*From Supplier to Distribution Co.*

<u>DESCRIPTION</u>	<u>REQ</u>	<u>SIZE</u>	<u>TYPE</u>	PSNH	NHEC	CVEC	UNITIL	GSEC
Detail Record indicator	MA	1	A/N					
Supplier account number	MA	20	A/N					
Distribution Co. account number	MA	20	A/N					
Distribution Co. customer name	MA	4	A/N					
Effective date of service and load requirements - assigned by Distribution Co.	N/A							
Billing option for the account - Pass Through or Consolidated	MA	1	A/N					
Distribution Co. rate code	N/A							
Supplier Rate Code	OP #	3	A/N	#		#	#	
Supplier pricing structure maintained by Distribution Co.	OP #	7	A/N	#		#	#	
Type of service indicator	OP	1	A/N	M		M	M	I
Service identifier	OP	10	A/N	I		M	M	I
Completion status	N/A							
Billing cycle	N/A							
Indication of applicability of Tax for 'Consolidated' Supplier billing	OP	1	A/N	#		#	#	
Off Cycle Reading Indicator	N/A							
Off Cycle Reading Date - requires approval of Distribution Co.	N/A							
New Distribution Co. account number	N/A							
New Distributon Co. customer name	N/A							
New Distribution Company service identifier	N/A							

Bill To Address 1	N/A
Bill To Address 2	N/A
Bill To City	N/A
Bill To State	N/A
Bill To State	N/A
Bill To Postal Code	N/A
Bill To Country	N/A

Special Identifier	OP	4	A/N	I	M	M
Tracking Number	OP	20	A/N	O	O	O

**LEGEND**

MA = Mandatory OP = Optional N/A = Not Applicable for this Transaction

DATE = CCYYMMDD A/N = Alphanumeric

The "Optional" designator as used in this document means that use of this field is optional for utilities.

# Mandatory when Consolidated Billing Option selected

\* Both fields become mandatory when Off Cycle Enrollment requested if supported by the Distribution Company.

I Ignore  
O Optional - will return if sent  
M Mandatory  
# Mandatory - Consolidated Billing  
Y Will Provide  
NO Will Not Provide  
IF A Will Provide if Available

**Format I - CHANGE ENROLLMENT DETAIL - SUPPLIER DATA  
(Transaction 2 )**

*From Supplier to Distribution Co.*

<u>DESCRIPTION</u>	<u>REQ</u>	<u>SIZE</u>	<u>TYPE</u>	PSNH	NHEC	CVEC	UNITIL	GSEC
1) Detail Record indicator	MA	1	A/N					
2) Supplier account number	MA	20	A/N					
3) Distribution Co. account number	MA	20	A/N					
4) Distribution Co. customer name	MA	4	A/N					
5) Effective date of service and load requirements - assigned by Distribution Co.	N/A							
6) Billing option for the account - Pass Through or Consolidated	OP	1	A/N	M		M	M	
7) Distribution Co. rate code	N/A							
8) Supplier Rate Code	OP #	3	A/N	#		#	#	
9) Supplier pricing structure maintained by Distribution Co.	OP #	7	A/N	#		#	#	
10) Type of service indicator	OP	1	A/N			M	M	
11) Service identifier	OP	10	A/N	I		M	M	
12) Completion status	N/A							
13) Billing cycle	N/A							
14) Indication of applicability of Tax for 'Consolidated' Supplier billing	OP#	1	A/N	#		#	#	
15) Off Cycle Reading Indicator	N/A							
16) Off Cycle Reading Date - requires approval of Distribution Co.	N/A							
17) New Distribution Co. account number	N/A							
18) New Distribution Co. customer name	N/A							

19) New Distribution Company Service Identifier	N/A						
20) Bill To Address 1	N/A						
21) Bill To Address 2	N/A						
22) Bill To City	N/A						
23) Bill To State	N/A						
24) Bill To Postal Code	N/A						
25) Bill To Country	N/A						
26) Special Identifier	OP	4	A/N				
27) Tracking Number	OP	20	A/N	O		O	O

**LEGEND**

MA = Mandatory OP = Optional N/A = Not Applicable for this Transaction  
DATE = CCYYMMDD A/N = Alphanumeric

# Mandatory when Consolidated Billing Option selected

I Ignore  
O Optional - will return if sent  
M Mandatory  
# Mandatory - Consolidated Billing  
Y Will Provide  
NO Will Not Provide  
IF A Will Provide if Available

**Format I - CHANGE ENROLLMENT DETAIL - DISTRIBUTION CO. DATA  
(Transaction 3)**

*From Distribution Co. to Supplier*

<u>DESCRIPTION</u>	<u>REQ</u>	<u>SIZE</u>	<u>TYPE</u>	PSNH	NHEC	CVEC	UNITIL	GSEC
Detail Record indicator	MA	1	A/N					
Supplier account number	MA	20	A/N					
Distribution Co. account number	MA	20	A/N					
Distribution Co. customer name	MA	4	A/N					
Effective date of service and load requirements - assigned by Distribution Co.	N/A							
Billing option for the account - Pass Through or Consolidated	N/A							
Distribution Co. rate code	OP	5	A/N	NO		Y	Y	
Supplier Rate Code	N/A							
Supplier pricing structure maintained by Distribution Co.	N/A							
Type of service indicator	OP	1	A/N	Y		M	M	
Service identifier	OP	10	A/N	NO		M	M	
Completion status	N/A							
Billing cycle	OP	2	A/N	NO		Y	M	
Indication of applicability of Tax for 'Consolidated' Supplier billing	OP	1	A/N	NO		Y	M	
Off Cycle Reading Indicator	N/A							
Off Cycle Reading Date - requires approval of Distribution Co.	N/A							
New Distribution Co. account number	OP	20	A/N	Y		Y	M	
New Distribution Co. customer name	OP	4	A/N	Y		Y	M	

New Distribution Company Service Identifier	OP	10	A/N	NO	I	M
Bill To Address 1	OP	55	A/N	NO	Y	#
Bill To Address 2	OP	55	A/N	NO	Y	#
Bill To City	OP	30	A/N	NO	Y	#
Bill To State	OP	2	A/N	NO	Y	#
Bill To Postal Code	OP	9	A/N	NO	Y	#
Bill To Country	OP	2	A/N	NO	Y	#
Special Identifier	N/A					
Tracking Number	OP	20	A/N		O	O

**LEGEND**

MA = Mandatory OP = Optional N/A = Not Applicable for this Transaction  
DATE = CCYYMMDD A/N = Alphanumeric

I Ignore  
O Optional - will return if sent  
M Mandatory  
# Mandatory - Consolidated Billing  
Y Will Provide  
NO Will Not Provide  
IF A Will Provide if Available



## Format I - SUCCESSFUL ENROLLMENT (Transaction 4)

*From Distribution Co. to Supplier*

<u>DESCRIPTION</u>	<u>REQ</u>	<u>SIZE</u>	<u>TYPE</u>	PSNH	NHEC	CVEC	UNITIL	GSEC
1) Detail Record indicator	MA	1	A/N					
2) Supplier account number	MA	20	A/N					
3) Distribution Co. account number	MA	20	A/N					
4) Distribution Co. customer name	MA	4	A/N					
5) Effective date of service and load requirements - assigned by Distribution Co.	MA	8	DATE					
6) Billing option for the account - Pass Through or Consolidated	MA	1	A/N					
7) Distribution Co. rate code	OP	5	A/N	NO		Y	Y	
8) Supplier Rate Code	OP #	3	A/N	#		#	#	
9) Supplier pricing structure maintained by Distribution Co.	OP #	7	A/N	#		#	#	
10) Type of service indicator	OP	1	A/N	Y		M	M	
11) Service identifier	OP	10	A/N	NO		M	M	
12) Completion status	MA	30	A/N					
13) Billing cycle	OP	2	A/N	NO	Y	Y	Y	Y
14) Indication of applicability of Tax for 'Consolidated' Supplier billing	OP#	1	A/N	#		#	#	
15) Off Cycle Reading Indicator	N/A							
16) Off Cycle Reading Date - requires approval of Distribution Co.	N/A							
17) New Distribution Co. account number	N/A							
18) New Distribution Co. customer name	N/A							
19) New Distribution Company service identifier	N/A							

20) Bill To Address 1	MA	55	A/N			
21) Bill To Address 2	MA	55	A/N			
22) Bill To City	MA	30	A/N			
23) Bill To State	MA	2	A/N			
24) Bill To Postal Code	MA	9	A/N			
25) Bill To Country	MA	2	A/N			
26) Special Identifier	N/A					
27) Tracking Number	OP	20	A/N	O	Y	O

**LEGEND**

MA = Mandatory OP = Optional N/A = Not Applicable for this Transaction  
DATE = CCYYMMDD A/N = Alphanumeric

# Mandatory when Consolidated Billing Option selected

I Ignore  
O Optional - will return if sent  
M Mandatory  
# Mandatory - Consolidated Billing  
Y Will Provide  
NO Will Not Provide  
IF A Will Provide if Available

## Format I - CUSTOMER MOVE (Transaction 5)

*From Distribution Co. to Supplier*

<u>DESCRIPTION</u>	<u>REQ</u>	<u>SIZE</u>	<u>TYPE</u>	PSNH	NHEC	CVEC	UNITIL	GSEC
1) Detail Record indicator	MA	1	A/N					
2) Supplier account number	MA	20	A/N					
3) Distribution Co. account number	MA	20	A/N					
4) Distribution Co. customer name	MA	4	A/N					
5) Effective date of service and load requirements - assigned by Distribution Co.	MA	8	DATE					
6) Billing option for the account - Pass Through or Consolidated	MA	1	A/N					
7) Distribution Co. rate code	OP	5	A/N	NO		Y	Y	
8) Supplier Rate Code	OP#	3	A/N	#		#	#	
9) Supplier pricing structure maintained by Distribution Co.	OP#	7	A/N	#		#	#	
10) Type of service indicator	OP	1	A/N			M	M	
11) Service identifier	OP	10	A/N	NO		M	M	
12) Completion status	MA	30	A/N					
13) Billing cycle	MA	2	A/N	NO				
14) Indication of applicability of Tax for 'Consolidated' Supplier billing	OP#	1	A/N	#		#	#	
15) Off Cycle Reading Indicator	N/A							
16) Off Cycle Reading Date - requires approval of Distribution Co.	N/A							
17) New Distribution Co. account number	MA	20	A/N					
18) New Distribution Co. customer name	OP	4	A/N	Y		Y	M	
19) New Distribution Company service identifier	OP	10	A/N	NO		Y	M	

20) Bill To Address 1	MA	55	A/N	NO		
21) Bill To Address 2	MA	55	A/N	NO		
22) Bill To City	MA	30	A/N	NO		
23) Bill To State	MA	2	A/N	NO		
24) Bill To Postal Code	MA	9	A/N	NO		
25) Bill To Country	OP	2	A/N	NO	NO	#
26) Special Identifier	N/A					
27) Tracking Number	OP	20	A/N	NO	Y	O

**LEGEND**

MA = Mandatory OP = Optional N/A = Not Applicable for this Transaction  
DATE = CCYYMMDD A/N = Alphanumeric

\* Both fields become Mandatory when Off Cycle Enrollment requested if supported  
by the Distribution Company  
# Mandatory when Consolidated Billing Option selected

I Ignore  
O Optional - will return if sent  
M Mandatory  
# Mandatory - Consolidated Billing  
Y Will Provide  
NO Will Not Provide  
IF A Will Provide if Available

## Format I - ERROR RECORD (Transaction 6)

*From Distribution Co. to Supplier*

<u>DESCRIPTION</u>	<u>REQ</u>	<u>SIZE</u>	<u>TYPE</u>	PSNH	NHEC	CVEC	UNITIL	GSEC
1) Detail Record indicator	MA	1	A/N					
2) Supplier account number	MA	20	A/N					
3) Distribution Co. account number	MA	20	A/N					
4) Distribution Co. customer name	MA	4	A/N					
5) Effective date of service and load requirements - assigned by Distribution Co.	N/A							
6) Billing option for the account - Pass Through or Consolidated	N/A							
7) Distribution Co. rate code	N/A							
8) Supplier Rate Code	N/A							
9) Supplier pricing structure maintained by Distribution Co.	N/A							
10) Type of service indicator	N/A							
11) Service identifier	N/A							
12) Completion Status	MA	30	A/N					
13) Billing cycle	N/A							
14) Indication of applicability of Tax for 'Consolidated' Supplier billing	N/A							
15) Off Cycle Reading Indicator	N/A							
16) Off Cycle Reading Date - requires approval of Distribution Co.	N/A							
17) New Distribution Co. account number	N/A							
18) New Distribution Co. customer name	N/A							

DESCRIPTION

RE SIZ TYPE

C E

19) New Distribution Company service identifier	N/A
20) Bill To Address 1	N/A
21) Bill To Address 2	N/A
22) Bill To City	N/A
23) Bill To State	N/A
24) Bill To Postal Code	N/A
25) Bill To Country	N/A
26) Special Identifier	N/A
27) Tracking Number	OP 20 A/N O Y O

**LEGEND**

MA = Mandatory OP = Optional N/A = Not Applicable for this Transaction  
DATE = CCYYMMDD A/N = Alphanumeric

I Ignore  
O Optional - will return if sent  
M Mandatory  
# Mandatory - Consolidated Billing  
Y Will Provide  
NO Will Not Provide  
IF A Will Provide if Available

## Format I - CUSTOMER DROPS SUPPLIER (Transaction 7)

*From Distribution Co. to Supplier*

### DESCRIPTION

**REQ SIZE TYPE** PSNH NHEC CVEC UNITIL GSEC

1) Detail Record indicator	MA	1	A/N					
2) Supplier account number	MA	20	A/N					
3) Distribution Co. account number	MA	20	A/N					
4) Distribution Co. customer name	MA	4	A/N					
5) Effective date of service and load requirements - assigned by Distribution Co.	MA	8	DATE					
6) Billing option for the account - Pass Through or Consolidated	N/A							
7) Distribution Co. rate code	OP	5	A/N	NO		Y	Y	
8) Supplier Rate Code	N/A							
9) Supplier pricing structure maintained by Distribution Co.	N/A							
10) Type of service indicator	N/A							
11) Service identifier	N/A							
12) Completion status	N/A							
13) Billing cycle	N/A							
14) Indication of applicability of Tax for 'Consolidated' Supplier billing	N/A							
15) Off Cycle Reading Indicator	N/A							
16) Off Cycle Reading Date - requires approval of Distribution Co.	N/A							
17) New Distribution Co. account number	N/A							
18) New distribution Co. customer name	N/A							
19) New Distribution Company service identifier	N/A							

20) Bill To Address 1	N/A
21) Bill To Address 2	N/A
22) Bill To City	N/A
23) Bill To State	N/A
24) Bill To Postal Code	N/A
25) Bill To Country	N/A
26) Special Identifier	N/A
27) Tracking Number	OP 20 A/N NO Y O

**LEGEND**

MA = Mandatory OP = Optional N/A = Not Applicable for this Transaction  
DATE = CCYYMMDD A/N = Alphanumeric

I Ignore  
O Optional - will return if sent  
M Mandatory  
# Mandatory - Consolidated Billing  
Y Will Provide  
NO Will Not Provide  
IF A Will Provide if Available



## Format I - SUPPLIER DROPS CUSTOMER (Transaction 8)

*From Supplier to Distribution Co.*

### DESCRIPTION

**REQ** **SIZE** **TYPE** PSNH NHEC CVEC UNITIL GSEC

1) Detail Record indicator	MA	1	A/N					
2) Supplier account number	MA	20	A/N					
3) Distribution Co. account number	MA	20	A/N					
4) Distribution Co. customer name	MA	4	A/N					
5) Effective date of service and load requirements - assigned by Distribution Co.	N/A							
6) Billing option for the account - Pass Through or Consolidated	N/A							
7) Distribution Co. rate code	N/A							
8) Supplier Rate Code	N/A							
9) Supplier pricing structure maintained by Distribution Co.	N/A							
10) Type of service indicator	N/A							
11) Service identifier	N/A							
12) Completion status	N/A							
13) Billing cycle	N/A							
14) Indication of applicability of Tax for 'Consolidated' Supplier billing	N/A							
15) Off Cycle Reading Indicator	N/A							
16) Off Cycle Reading Date - requires approval of Distribution Co.	N/A							
17) New Distribution Co. account number	N/A							
18) New Distribution Co. customer name	N/A							

19) New Distribution Company service identifier	N/A
20) Bill To Address 1	N/A
21) Bill To Address 2	N/A
22) Bill To City	N/A
23) Bill To State	N/A
24) Bill To Postal Code	N/A
25) Bill To Country	N/A
26) Special Identifier	N/A
27) Tracking Number	OP 20 A/N O O O

**LEGEND**

MA = Mandatory OP = Optional N/A = Not Applicable for this Transaction  
DATE = CCYYMMDD A/N = Alphanumeric

\* Both fields become Mandatory when Off Cycle Enrollment requested if supported  
by Distribution Company

I Ignore  
O Optional - will return if sent  
M Mandatory  
# Mandatory - Consolidated Billing  
Y Will Provide  
NO Will Not Provide  
IF A Will Provide if Available

**Format I - CONFIRMATION of CUSTOMER DROP DATE  
(Transaction 9)**

*From Distribution Co. to Supplier*

<u>DESCRIPTION</u>	<u>REQ</u>	<u>SIZE</u>	<u>TYPE</u>	PSNH	NHEC	CVEC	UNITIL	GSEC
1) Detail Record indicator	MA	1	A/N					
2) Supplier account number	MA	20	A/N					
3) Distribution Co. account number	MA	20	A/N					
4) Distribution Co. customer name	MA	4	A/N					
5) Effective date of service and load requirements - assigned by Distribution Co.	MA	8	DATE					
6) Billing option for the account - Pass Through or Consolidated	N/A							
7) Distribution Co. rate code	N/A							
8) Supplier Rate Code	N/A							
9) Supplier pricing structure maintained by Distribution Co.	N/A							
10) Type of service indicator	N/A							
11) Service identifier	N/A							
12) Completion status	MA	3	A/N					
13) Billing cycle	N/A							
14) Indication of applicability of Tax for 'Consolidated' Supplier billing	N/A							
15) Off Cycle Reading Indicator	N/A							
16) Off Cycle Reading Date - requires approval of Distribution Co.	N/A							
17) New Distribution Co. account number	N/A							
18) New Distribution Co. customer name	N/A							

19) New Distribution Company Service Identifier	N/A
20) Bill To Address 1	N/A
21) Bill To Address 2	N/A
22) Bill To City	N/A
23) Bill To State	N/A
24) Bill To Postal Code	N/A
25) Bill To Country	N/A
26) Special Identifier	N/A
27) Tracking Number	OP 20 A/N O O O

**LEGEND**

MA = Mandatory OP = Optional N/A = Not Applicable for this Transaction  
DATE = CCYYMMDD A/N = Alphanumeric

\* Both fields become Mandatory when Off Cycle Enrollment requested if supported  
by Distribution Company

I Ignore  
O Optional - will return if sent  
M Mandatory  
# Mandatory - Consolidated Billing  
Y Will Provide  
NO Will Not Provide  
IF A Will Provide if Available

**Format I - REQUEST FOR CUSTOMER USAGE HISTORY  
(Transaction 14)**

*From Supplier To Distribution Co.*

**DESCRIPTION**

<u>DESCRIPTION</u>	<u>REQ</u>	<u>SIZE</u>	<u>TYPE</u>	PSNH	NHEC	CVEC	UNITIL	GSEC
1) Detail Record indicator	MA	1	A/N					
2) Supplier account number	MA	20	A/N					
3) Distribution Co. account number	MA	20	A/N					
4) Distribution Co. customer name	MA	4	A/N					

5) Effective date of service and load requirements - assigned by Distribution Co.	N/A						
6) Billing option for the account - Pass Through or Consolidated	N/A						
7) Distribution Co. rate code	N/A						
8) Supplier Rate Code	N/A						
9) Supplier pricing structure maintained by Distribution Co.	N/A						
10) Type of service indicator	OP	1	A/N	Y		Y	M
11) Service identifier	OP	10	A/N	I		Y	M
12) Completion status	N/A						
13) Billing cycle	N/A						
14) Indication of applicability of Tax for 'Consolidated' Supplier billing	N/A						
15) Off Cycle Reading Indicator	N/A						
16) Off Cycle Reading Date - requires approval of Distribution Co.	N/A						
17) New Distribution Co. account number	N/A						
18) New Distribution Co. customer name	N/A						
19) New Distribution Company service identifier	N/A						
20) Bill To Address 1	N/A						
21) Bill To Address 2	N/A						
22) Bill To City	N/A						
23) Bill To State	N/A						
24) Bill To Postal Code	N/A						
25) Bill To Country	N/A						
26) Special Identifier	N/A						
27) Tracking Number	OP	20	A/N			O	O

**LEGEND**

MA = Mandatory OP = Optional N/A = Not Applicable for this Transaction  
DATE = CCYYMMDD A/N = Alphanumeric

\* Both fields become Mandatory when Off Cycle Enrollment requested if supported

by Distribution Company

I Ignore  
O Optional - will return if sent  
M Mandatory  
# Mandatory - Consolidated  
Billing  
Y Will Provide  
NO Will Not Provide  
IF A Will Provide if Available

## Format II - USAGE & BILLING

<u>DESCRIPTION</u>	<u>SIZE</u>	<u>TYPE</u>
1) Detail Record indicator	1	A/N
2) Supplier account number	20	A/N
3) Distribution Co. account number	20	A/N
4) Supplier rate code	3	A/N
5) Type of service indicator	1	A/N
6) Service Identifier	10	A/N
7) Billing option for the account - Pass Through or Consolidated	1	A/N
8) Activity Code	2	A/N
9) Supplier pricing structure maintained by Distribution Co.	7	A/N
10) Current read date	8	DATE
11) Previous read date	8	DATE
12) Primary metering indicator	1	A/N
13) Peak or Total kilowatt hour usage	9	N0
14) Peak or Total kW demand	6	N1
15) Peak kva demand	6	N1
16) Off peak kilowatt hour usage	9	N0
17) Off peak kW demand	6	N1
18) Off peak kva demand	6	N1
19) Shoulder kilowatt hour usage	9	N0

20) Shoulder kW demand	6	N1
21) Shoulder kva demand	6	N1
22) Demand value used by Distribution Co. for billing	6	N1
23) Number of non-metered units	4	N0

***FIELDS 24-35 ARE FOR CONSOLIDATED BILLING OPTION***

24) Billing cycle	2	A/N
25) Billing date	8	DATE
26) Current amount	11	N2
27) Current peak amount	11	N2
28) Current off peak amount	11	N2
29) Current shoulder amount	11	N2
30) Current demand charges	11	N2
31) Current customer charge	11	N2
32) Current Tax amount	11	N2
33) Arrears interest *	11	N2
34) Supplier arrears *	11	N2
35) Total amount due supplier *	11	N2
36) Tracking Number	20	A/N

**LEGEND**

MA = Mandatory OP = Optional N/A = Not Applicable for this Transaction  
DATE = CCYYMMDD A/N = Alphanumeric Nx = Numeric data with implied  
decimal point where "x" indicates the number of places to the right of the decimal

\* Must appear on the last detail record **only** for an account



## Format II - CUSTOMER USAGE INFORMATION (Transaction 10)

*From Distribution Co. to Supplier*

<u>DESCRIPTION</u>	<u>REQ</u>	<u>SIZE</u>	<u>TYPE</u>	PSNH	NHEC	CVEC	UNITIL	GSEC
1) Detail Record indicator	MA	1	A/N					
2) Supplier account number	MA	20	A/N					
3) Distribution Co. account number	MA	20	A/N					
4) Supplier rate code	N/A							
5) Type of service indicator	OP	1	A/N	Y		Y	M	
6) Service Identifier	OP	10	A/N	I		Y	M	
7) Billing option for the account - Pass Through or Consolidated	MA	1	A/N					
8) Activity Code	MA	2	A/N					
9) Supplier pricing structure maintained by Distribution Co.	N/A							
10) Current read date	MA	8	DATE					
11) Previous read date	MA	8	DATE					
12) Primary metering indicator	OP	1	A/N	Y			IF A	
13) Peak or Total kilowatt hour usage	MA	9	N0					
14) Peak or Total kW Demand	OP	6	N1	IF A		IF A	IF A	
15) Peak kva demand	OP	6	N1	IF A		IF A	IF A	
16) Off peak kilowatt hour usage	OP	9	N0	IF A		IF A	IF A	
17) Off peak kW demand	OP	6	N1	IF A		IF A	IF A	
18) Off peak kva demand	OP	6	N1	IF A		IF A	IF A	
19) Shoulder kilowatt hour usage	OP	9	N0	I			IF A	

20) Shoulder kva demand	OP	6	N1	I		IF A
21) Shoulder kva demand	OP	6	N1	I		IF A
22) Demand value used by Distribution Co. for billing	OP	6	N1	IF A	IF A	IF A
23) Number of non-metered units	OP	4	N0	IF A	IF A	IF A

**FIELDS 24-35 ARE FOR CONSOLIDATED BILLING OPTION**

24) Billing cycle	N/A
25) Billing date	N/A
26) Current amount	N/A
27) Current peak amount	N/A
28) Current off peak amount	N/A
29) Current shoulder amount	N/A
30) Current demand charges	N/A
31) Current customer charge	N/A
32) Current Tax amount	N/A
33) Arrears interest	N/A
34) Supplier arrears	N/A
35) Total amount due supplier	N/A
36) Tracking Number	OP 20 A/N I I O

**LEGEND**

MA = Mandatory OP = Optional N/A = Not Applicable for this Transaction  
DATE = CCYYMMDD A/N = Alphanumeric Nx = Numeric data with implied  
decimal point where "x" indicates the number of places to the right of the decimal

I Ignore  
O Optional - will return if sent  
M Mandatory  
# Mandatory - Consolidated Billing  
Y Will Provide  
NO Will Not Provide  
IF A Will Provide if Available



**Format II - CUSTOMER USAGE and BILLING INFORMATION  
(Transaction 11)**

*From Distribution Co. to Supplier*

<u>DESCRIPTION</u>	<u>REQ</u>	<u>SIZE</u>	<u>TYPE</u>	PSNH	NHEC	CVEC	UNITIL	GSEC
1) Detail Record indicator	MA	1	A/N					
2) Supplier account number	MA	20	A/N					
3) Distribution Co. account number	MA	20	A/N					
4) Supplier rate code	MA	3	A/N					
5) Type of service indicator	OP	1	A/N	Y		Y	M	
6) Service Identifier	OP	10	A/N	I		Y	M	
7) Billing option for the account - Pass Through or Consolidated	MA	1	A/N					
8) Activity Code	MA	2	A/N					
9) Supplier pricing structure maintained by Distribution Co.	MA	7	A/N					
10) Current read date	MA	8	DATE					
11) Previous read date	MA	8	DATE					
12) Primary metering indicator	OP	1	A/N	Y		Y	IF A	
13) Peak or Total kilowatt hour usage	MA	9	N0					
14) Peak or Total kW demand	OP	6	N1	IF A		IF A	IF A	
15) Peak kva demand	OP	6	N1	IF A		IF A	IF A	
16) Off peak kilowatt hour usage	OP	9	N0	IF A		IF A	IF A	
17) Off peak kW demand	OP	6	N1	IF A		IF A	IF A	
18) Off peak kva demand	OP	6	N1	IF A		IF A	IF A	
19) Shoulder kilowatt hour usage	OP	9	N0	I		I	IF A	

20) Shoulder kW demand	OP	6	N1	I		I	IF A
21) Shoulder kva demand	OP	6	N1	I		I	IF A
22) Demand value used by Distribution Co. for billing	OP	6	N1	IF A		IF A	IF A
23) Number of non-metered units	OP	4	N0	IF A		IF A	IF A
<b>FIELDS 24-35 ARE FOR CONSOLIDATED BILLING OPTION</b>							
24) Billing cycle	OP	2	A/N	NO	Y	Y	Y Y
25) Billing date	MA	8	DATE				
26) Current amount	MA	11	N2				
27) Current peak amount	OP	11	N2	IF A		IF A	IF A
28) Current off peak amount	OP	11	N2	IF A		IF A	IF A
29) Current shoulder amount	OP	11	N2	I		I	IF A
30) Current demand charges	OP	11	N2	IF A		IF A	IF A
31) Current customer charge	OP	11	N2	IF A		IF A	IF A
32) Current Tax amount	OP	11	N2	IF A		IF A	IF A
33) Arrears interest *	OP	11	N2	IF A		IF A	IF A
34) Supplier arrears *	OP	11	N2	IF A		IF A	IF A
35) Total amount due supplier *	MA	11	N2	IF A		IF A	IF A
36) Tracking Number	OP	20	A/N	I		I	O

### **LEGEND**

MA = Mandatory OP = Optional N/A = Not Applicable for this Transaction  
DATE = YYYYMMDD A/N = Alphanumeric Nx = Numeric data with implied  
decimal point where "x" indicates the number of places to the right of the decimal

\* Must appear on the last detail record **only** for an account

I Ignore  
O Optional - will return if sent  
M Mandatory  
# Mandatory - Consolidated  
Billing  
Y Will Provide  
NO Will Not Provide



## Format III - PAYMENTS & ADJUSTMENTS

<u>DESCRIPTION</u>	<u>SIZE</u>	<u>TYPE</u>
1) Detail Record indicator	1	A/N
2) Supplier account number	20	A/N
3) Distribution Co. account number	20	A/N
4) Payment/Adjustment code	3	A/N
5) Payment/Adjustment posting date	8	DATE
6) Payment/Adjustment amount	11	N2
7) Tracking Number	20	A/N

### LEGEND

MA = Mandatory OP = Optional N/A = Not Applicable for this Transaction  
DATE = CCYYMMDD A/N = Alphanumeric Nx = Numeric data with implied

decimal point where  $x$  indicates the number of places to the right of the decimal



**Format III - CUSTOMER PAYMENTS/ADJUSTMENTS (Transaction 12)**

*From Distribution Co. to Supplier*

**DESCRIPTION**

	<b><u>REQ</u></b>	<b><u>SIZE</u></b>	<b><u>TYPE</u></b>	PSNH	NHEC	CVEC	UNITI	GSEC
1) Detail Record indicator	MA	1	A/N					
2) Supplier account number	MA	20	A/N					
3) Distribution Co. account number	MA	20	A/N					
4) Payment/Adjustment code	MA	3	A/N					
5) Payment/Adjustment posting date	MA	8	DATE					
6) Payment/Adjustment amount	MA	11	N2					
7) Tracking Number	OP	20	A/N	I		I	O	

**LEGEND**

MA = Mandatory O = Optional N/A = Not Applicable for this transaction

DATE = CCYYMMDD A/N = Alphanumeric Nx = Numeric data with implied decimal point where "x" indicates the number of places to the right of the decimal

I Ignore  
O Optional - will return if sent  
M Mandatory  
# Mandatory - Consolidated Billing  
Y Will Provide  
NO Will Not Provide  
IF A Will Provide if Available

## Format IV - LOAD SETTLEMENT

<u>DESCRIPTION</u>	<u>SIZE</u>	<u>TYPE</u>
1) Detail Record Indicator	1	A/N
2) Load Date	8	DATE
3) Supplier Houly Loads (Total)	192	A/N

**Format IV - CUMULATIVE LOAD ESTIMATE (Transaction 13)**

*From Distribution Co. to Supplier*

**DESCRIPTION**

**REQ SIZE TYPE** PSNH NHEC CVEC UNITIL GSEC

1) Detail Record Indicator	MA	1	A/N					
2) Load Date	MA	8	DATE					
3) Supplier Houly Loads (Total)	MA	192	A/N					

**LEGEND**

MA = Mandatory OP = Optional N/A = Not Applicable for this Transaction  
DATE = CCYYMMDD A/N = Alphanumeric

I Ignore  
O Optional - will return if sent  
M Mandatory  
# Mandatory - Consolidated  
Billing  
Y Will Provide  
NO Will Not Provide  
IF A Will Provide if Available

## HEADER /TRAILER RECORDS

### DESCRIPTION

REQ    SIZE    TYPE

### HEADER

Header Record Indicator	MA	1	A/N
Supplier Identifier	MA	10	DATE
Distribution Company Identifier	MA	10	A/N
File Creation Date	MP	8	A/N
Total Amount Due	MP	11	N2
ACH Transfer Date	MP	8	DATE

### TRAILER

Trailer Record Indicator	MA	1	A/N
Record Count	MA	8	N0

### LEGEND

MA = Mandatory    MP = Mandatory Pay/Adj  
OP = Optional    N/A = Not Applicable for this Transaction  
DATE = CCYYMMDD    A/N = Alphanumeric    Nx = Numeric data with implied  
decimal point where "x" indicates the number of places to the right of the decimal

