

Instructions for completing the NE&C VARIABLE FREQUENCY DRIVE Incentive Worksheet

General Notes:

1. A vendor proposal is required for an Incentive. The Variable Frequency Drive (VFD) Installation Information, page 3 may also be required.
2. VFDs offer a method of significantly reducing the energy consumed by fans, centrifugal pumps, and other motor-driven machinery operated under varying loads. For VFD applications not covered here, use the Custom Incentive Application.
3. Systems must have varying load operations such as variable flow, temperature or pressure regulation. Fan and pump operations that would otherwise be regulated by on/off cycling are not eligible for VFD incentives. Systems with constant speed and variable load operations (such as conveyors) are not eligible for VFD incentives.
4. Check with your specific utility for any harmonics or power quality requirements.
5. If power factor correction capacitors are present, they could be adversely affected by the VFD. The customer's design engineer should address this issue.
6. Invoices are required for payment of Incentives.
7. The Incentive, in conjunction with all other sources of funding, cannot exceed the total project cost.

Eligibility Requirements:

1. Eligibility requirements can be found in the "Application Code" box in the back side of the Incentive form.
2. Fans / pumps motors must operate a minimum of 2,000 hours a year.
3. Applicants must demonstrate significant load diversity that will result in savings through motor speed variation
4. The VFD speed must be automatically controlled by differential pressure, flow, temperature or other method.
5. The Incentive offer is not valid unless signed and dated by the Utility Representative. The Customer accepts the Utilities Incentive offer and agrees to the Terms and Conditions of the Utility by signing in the pre-approval offer block.

VFD Installation Information Form

Check with your utility representative to determine if the attached VFD Installation Information Form needs to be completed and submitted.

Pre-Installation:

1. Review the Incentive eligibility requirements.
2. Review the proposed equipment specifications to confirm it meets the minimum efficiency requirements.
3. Provide to the utility representative the manufacturer's equipment specifications and confirm that it meets the minimum efficiency requirements:
 - a. Motor HP (size) horsepower

- b. Fan or Pump ID identification (example: AC-2, air handler #2, chilled water pump #1)
- c. Area Served - location (example: Atrium, Lobby, Cafeteria, 2nd floor offices)
- d. Fan or Pump Application Code (Table 1 on the VFD worksheet)
- e. Verify the fan is not a forward curve with inlet vanes type.
- f. Annual Hours of Operation

If controlled HP falls between two listed HP values, interpolate to determine the maximum Incentive. Show your calculations.

NE&C VFD INCENTIVE WORKSHEET								
Item	Motor HP	Fan or Pump ID	Area Served	Application Code ¹	Control Parameters ²	Motor Efficiency	Annual Hours of Operation	Incentive (\$)
Ex.	10	AC-2	Atrium	SFA	DT	91%	5,400	\$1,000
	Motor name plate	Equipment identification or name	Location of pump or fan	Refer to table 1 on the Incentive Form	Refer to table 2 on the Incentive Form	Refer to Motor Manufacture's specifications	State Annual Hours (≥ 2,000 hours / year)	Refer to table 4 on the Incentive Form

Post-Installation:

Utility Representative must verify that:

1. The equipment including the VFD, motor and line reactors has been installed and is operable.
2. The VFD equipment matches the Incentive application information. If the equipment has changed from what was approved for the initial Incentive offer, the substituted equipment/material specifications must be submitted and reviewed by the utility to verify compliance with technical requirements and approved before an Incentive is considered.
3. Verify that the prior control is disabled
 - a. inlet or outlet dampers are fully open or removed
 - b. inlet or outlet valves are fully open or removed, bypass loop valved off or removed
4. Observe operation of drive, motor, and driven equipment
5. If possible, observe variation in drive speed with changing operating conditions
6. The invoice or proof of payment has been submitted
7. The Utility Representative & Customer have signed & dated the post installation inspection block on the Incentive form.

