



**NH ELECTRIC COOPERATIVE'S (NHEC) 2019 COMMERCIAL AND MUNICIPAL
ELECTRIC VEHICLE CHARGING STATION PROGRAM**

Dear Member,

Thank you for inquiring about NHEC's 2019 Electric Vehicle Charging Station Program (EV Program). NHEC's EV Program will provide incentives for the installation of new electric vehicle charging stations to NHEC Commercial & Municipal members.

NHEC will provide incentives for the installation of up to two (2) level 2 or larger charging stations per property. Each qualifying charging station may receive a 50% incentive on the installed cost up to \$2,500. The maximum incentive per property is \$5,000.

Below are important points you need to know in order to expedite the incentive process of your charging station. Please read carefully.

All projects must be pre-approved before installation begins. Incentives will not be awarded retroactively for systems that did not receive pre-approval.

1. Members may self-install, but it is strongly recommended that they use the services of a qualified installer, whether a sole proprietorship, company, corporation, limited liability Company, or other organizations authorized to conduct business in the State of NH. Used parts or self-installed labor cannot be included in the cost of the system.
2. Incentives are available only to Commercial & Municipal members on a first come, first-serve basis. There are a limited number of incentives available in 2019. The incentive is 50% of the installed cost up to \$2,500 per charging station or a limit of two chargers per property.
3. Receipt of your completed application with supporting documents (see checklist) will put the applicant in the queue for an incentive. If your project is pre-approved, the program administrator will send you a copy of the approved incentive application.
4. To receive the incentive, your project must be fully installed with the exception of the revenue grade meter that a NHEC representative will set at the post-installation inspection. All required applications and forms must be fully completed and received by NHEC no later than 12/31/2019.

Please mail all documents to: NHEC EV Program, 579 Tenney Mountain Highway, Plymouth, NH 03264. Electronic applications are also accepted. Please send to melansona@nhec.com. Please call the program administrator at 603-536-8675 if you have any questions.



**NHEC 2019 COMMERCIAL AND MUNICIPAL ELECTRIC VEHICLE CHARGING STATION
PROGRAM CHECKLIST**

Please send in the following documents, which constitute your incentive application. Applications must be pre-approved before installation of your system begins.

1. ____ Program Terms & Conditions (signed and initialed by member)
2. ____ Program Application
3. ____ A map of the property that included the proposed location of the charging station. (Hand sketches are acceptable and must be legible)
4. ____ The contractor's proposal that includes:
 - a. ____ Type of charging station proposed including the manufacturer and model number
 - b. ____ Manufacturer's specification sheets on the model being used
 - c. ____ The proposed installation cost including labor and materials

