

NHEC Commercial Weatherization



Section A: CUSTOMER INFORMATION				
Customer Name (as appears on bill)		Electric Account #		Application # (utility use)
Project Address		City	State	Zip Code
Mailing Address		City	State	Zip Code
Contact Person/Title		Telephone		Email Address
Customer Signature*		Application Date		Service Location (utility use)
Section B: CONTRACTOR INFORMATION				
Contractor Name		Contact Person/Title		BPI/Hers #
Mailing Address		City	State	Zip Code
Email Address			Telephone	
Section C: PROJECT INFORMATION				
Brief Project description				
Fuel Type Saved		Fuel Gallons Saved		Project cost
Section D: DOCUMENT APPROVALS				
Pre-approval	Incentive Offer		Date Offer Valid Through	
	Utility Signature	Date	Customer Signature*	Date
Project Completion	<p>* By signing this application I am agreeing to be bound by the Program Terms and Conditions listed as part of the program application.</p> <p>**I hereby certify that: The system have been installed within the current calendar year as described in the application and in compliance with the applicable requirements of the local codes authority, State of NH codes, and National codes. Installation of the system is complete and the system is operating as designed.</p>			
	Installer Signature**	Date	Customer Signature**	Date
Utility Use	Project/Incremental Cost \$		Final Incentive Amount \$	
	Utility Signature	Date	Management Signature	Date

TABLE 1: Weatherization Information and Energy Savings Analysis Requirements

Please Include the Following Criteria in the Energy Savings Analysis

1. Summary of existing building conditions

- Building construction description
 - Approximate age
 - Material (i.e. wood frame, CMU, etc.)
 - Square feet
 - Heating and cooling system description, including
 - Description
 - Age
 - Fuels used
 - Approximate efficiency
- Insulation type, quantity, effective R-value
- Blower door testing results
- Three years of fuel usage history by volume

2. Proposed scope of work for each area

- Type, Quantity and R-value of insulation to be installed
- Final effective R-value
- Targeted air sealing measures. List location and method used.
- Targeted air infiltration/exfiltration reduction

3. Modeled Energy Savings Analysis (how were savings calculated)

- Program used to calculate savings (TREAT, RETScreen, or other approved software)
- Savings calculation in units of fuel (gallons, kWh)
-

Weatherization incentives are 35% of the installed project cost up to \$30,000 for Commercial members.

Pre-approval is required and Incentives are calculated and approved by NHEC.

2022 NEW HAMPSHIRE ELECTRIC COOPERATIVE COMMERCIAL WEATHERIZATION INCENTIVE PROGRAM

***Applications must be fully completed, submitted and pre-approved for incentives by NHEC
before installation of any measures begins.***

Incentives will not be awarded retroactively for projects that did not receive pre-approval.

PRE-INSTALLATION:

- ☐ Obtain a qualified contractors proposal outlining the scope of the proposed C&I Weatherization project.
- ☐ Print incentive application:
 - Review the C&I Weatherization Program Terms and Conditions
 - Review and fully complete the C&I Weatherization Incentive Program Application.
- ☐ Submit the following documents, that constitutes your incentive application, to NHEC's program administrator:
 - Incentive Application
 - A Copy of the Contractor's Proposal
 - Energy Savings Analysis
- ☐ NHEC will review the application and notify the member if the project is pre-approved for an incentive.
- ☐ At its discretion, NHEC may perform a pre-inspection of the existing facility.
- ☐ For additional information, please contact:
Joseph Lajewski, Program Administrator, lajewskij@nhec.com 603-536-8663

POST INSTALLATION:

- ☐ Contact NHEC when project is fully completed (Note: to qualify for incentives, the project must be installed by the Pre-Approval Expiration Date unless an extension has been granted in writing by NHEC).
- ☐ Obtain the final invoice including labor and material from the installation contractor.
- ☐ Submit the following documents, that constitute project completion to NHEC's program administrator:
 - C&I Weatherization Incentive Program Completion Form.
 - Copy of the final invoice.
- ☐ If required, NHEC will contact you to schedule a post-inspection of the installation.
- ☐ You will be mailed the incentive check within 45 days of the post-inspection (if necessary) or from NHEC receiving the post-installation paperwork.

2022 NEW HAMPSHIRE ELECTRIC COOPERATIVE COMMERCIAL WEATHERIZATION INCENTIVE PROGRAM

TERMS AND CONDITIONS

1. Incentives

Subject to these terms and conditions, NHEC will award incentives to eligible NHEC commercial members for the installation of insulation and weatherization measures as approved by NHEC. Application for incentives must be submitted and pre-approved prior to installation of efficiency measures. Efficiency measures must be completed within 90 days of pre-approval offer and by December 31, 2022.

2. Member Eligibility

To the extent that funds are available, the following program conditions will apply:

- Incentives: Weatherization incentives are 35% of the installed project cost
- Incentive cap: Up to \$30,000 per program year. Funds will be distributed on a first-come, first-served basis. Systems must be installed in NHEC's service territory. Project maximum incentives are annual calendar year caps. NHEC limits each member to one incentive per program.

3. Completed Application

A completed application includes a fully complete and properly filled out NHEC C&I Weatherization Savings Incentive Program Application form and a proposal with energy savings analysis from a qualified installer. Weatherization energy savings analysis requirements are listed on **Table 1**.

4. Pre-Approval

NHEC reserves sole discretion to approve or disapprove of any measure proposed. NHEC reserves sole discretion to determine if an installer is qualified, as described below. A pre-inspection by NHEC or its designee may be required as part of the pre-approval process. After an application is approved by NHEC, the member will receive written notification of the maximum pre-approved incentive.

The following are required for approval:

- The project must pass NHEC's cost benefit analysis and have a simple payback of greater than 1 year.
- The project must be installed by a qualified installer as defined below:
Qualified Installer: Is an individual, sole proprietorship, company, corporation, limited liability company, or other organization authorized to conduct business in the State of NH who is normally engaged in the commercial installation of the proposed systems and is BPI or HERS certified, or other certification deemed acceptable by NHEC.

Submission of an application does not entitle member to program participation. Participation can only occur after NHEC has pre-approved the project and signed the Application.

5. Monitoring and Evaluation Follow-up Visits

NHEC reserves the right to make a reasonable number of follow-up visits after the actual project completion date and filing of Project Completion Form. Such visits will be at a time convenient to the member. It does not include any safety review.

6. Schedule for Incentive Payment

NHEC expects all incentives to be paid within 45 days after the post inspection.

Project completion includes:

1. Submission of all documentation including the Project Completion Form, copy of paid invoice and post installation testing results if applicable
2. Post inspection of project by NHEC program administrator
3. NHEC's acceptance of the above, all in accordance with the specification outlined elsewhere in the Terms and Conditions

7. Changes in or Cancellation of the Program

NHEC may change and/or cancel the program requirements, incentives, and/or Terms and Conditions at any time without prior notice to members. In the event of a program change, pre-approved applications will be processed to completion under the Terms and Conditions in effect at the time of pre-approval.

8. Publicity of Member Participation

NHEC may wish to publicize your participation in the program, the results, the amount of incentives paid to participants, and any other information which reasonably relates to participation in this program without compromising your reasonable expectations of confidentiality.

9. Installation/Completion Schedule Requirements

Incentive funding will be held in queue for a period 90 days from the date of the pre-approval offer.

All approved projects must be completed within 90 days of the pre-approval date and prior to December 31, 2022.

10. Limitation of Liability and Indemnification

NHEC's liability under these Terms and Conditions will be limited to paying the incentive amounts specified herein. NHEC and any of its affiliates, consultants, or contractors shall not be liable for any consequential or incidental damages or for any damages in tort (including negligence) caused by any activities associated with these Terms and Conditions or in the Program.

The member shall protect, indemnify, and hold harmless NHEC from and against all liabilities, losses, claims, damages, judgments, penalties, causes of action, costs, expenses (including, without limitation, attorney's fees and expenses) incurred by or assessed against NHEC arising out of or relating to performance of these Terms and Conditions. NHEC is not providing design and/or system technical advice and shall not be considered as doing so. Design and/or system technical advice shall be provided by the qualified installer.

11. No Warranties

NHEC does not endorse, guarantee, or warrant any particular manufacturer, product, or installer and provides no warranties, expressed or implied, for any product or services. The member's reliance on warranties is limited to any warranties that may arise from, or be provided by installers, contractors, vendors, etc.

Member acknowledges that neither NHEC nor any of its consultants or affiliates are responsible for assuring that the design, engineering and construction of the system is proper or complies with any particular laws, codes, or industry standards. NHEC makes no representations of any energy performance results to be achieved by the system.

NHEC does not guarantee or warrant any energy savings. Factors that are impossible to predict, including but not limited to facility expansion, cutbacks, a change in hours of operation, fuel rate change or structure change, self-generation, weather changes, and/or other unanticipated causes all may impact the Member's

future fuel energy use and cause actual savings to vary from estimated savings. Any and all guarantees and/or warranties are between the Member and the installer and/or the manufacturer of installed measures and/or equipment.

12. No Tax Advice

Members may qualify for a federal tax credit and/or a local property tax exemption. NHEC's actions, comments, or written materials shall in no way be considered tax advice. Members should consult a tax advisor for a federal tax credit qualification determination. Members should consult your city or town officials for determination of a local property tax exemption.

13. Miscellaneous Items

The Parties agree that no failure or delay in exercising any right, power or privilege hereunder will operate as a waiver thereof, nor will any single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any right, power or privilege hereunder.

This Agreement shall be governed by and construed and interpreted in accordance with the laws of the State of New Hampshire without regard to its conflicts of laws principles and any legal action will be adjudicated at a New Hampshire State court or New Hampshire administrative body of competent jurisdiction.

The invalidity or unenforceability of any provision of these Terms and Conditions will not affect the validity or enforceability of its other provisions. Following a determination by a court or an administrative body of competent jurisdiction that any provision of these Terms and Conditions is invalid or unenforceable, the remaining Terms and Conditions shall remain in full force and effect in accordance with their terms.

14. Entire Agreement

These Terms and Conditions set forth the entire agreement between the Parties. No other prior or contemporaneous written or oral agreement and no subsequent oral agreements between the Parties will be binding on the Parties.

15. Paragraph Headings and Paragraph Numbering

Paragraph headings, paragraph numbering, and other headings are for information only and are not made a part of these Terms and Conditions.