

AUDIT COMMITTEE

Meeting Agenda

Location: Zoom Meeting

Friday, April 22, 2022, 10:00 a.m. – 11:00 a.m.

Board Committee meetings will be conducted electronically, without a physical location, until further notice. These remotely conducted meetings will be recorded. Members seeking additional information should contact Edee Murphy at (603) 536-8701 or murphy@nhec.com. Minutes of all meetings will continue to be available at NHEC.com.

Given the agenda, the Chair asks if voting members and presenters can kindly reserve 1.5 hours to allow for adequate discussion.

- I. 10:00 a.m.** – Review Agenda & Approval of 3-25-2022 Audit Committee Meeting Minutes – public and executive session (Presenter: Alana Albee, 5 min.)
- II. 10:05 a.m.** – IRS Form 990 Review (Presenter: Drew Dunagin; 5 min.)
- III. 10:10 a.m.** – Audit Charter and Policies Review: B-2, Attachment G Audit Committee, B-28 Audit Policy, B-29 Statement on Ethics, B-34 Record Retention, B-37 Safeguarding Member Information (Presenter: Drew Dunagin; 20 min.)
- IV. 10:30 a.m.** – Draft Whistleblower Policy (Presenter: Paul Phillips; 10 min.)
- V. 10:40 a.m.** – Financial and Non-Financial Internal Audit Matrix Review (Presenter: Karen Hanks; 15 min.)
- VI. 10:55 a.m.** – RFP - External Auditor (Presenter: Drew Dunagin; 5 min.)