



## **NH ELECTRIC COOPERATIVE'S (NHEC) 2023 RESIDENTIAL OFF-PEAK ELECTRIC VEHICLE CHARGING STATION PROGRAM**

Dear Member,

The 2023 Residential Off-Peak Electric Vehicle Charging Station Program combines incentives for the installation of new Level 2 electric vehicle charging stations with an attractive EV Off-Peak Rate. In addition to the Off-Peak Rate, NHEC will provide participants with an incentive for the installation of up to two Level 2 charging stations. Each qualifying charging station may receive up to a \$300 incentive. The maximum incentive per property is \$600.

Below are important points you need to know in order to expedite the incentive process of your charging station. Please read carefully.

- **All projects must be pre-approved before installation begins.** Incentives will not be awarded retroactively for systems that did not receive pre-approval.
- Residential members may self-install, but it is strongly recommended that member's use the services of a licensed electrician.
- Incentives are available only to Residential members and on a first-come, first-served basis. There are a limited number of incentives available in 2023.
- In order to participate in the program, the **member must install a UL approved meter socket to accommodate an NHEC EV meter** that will record off-peak and on-peak kWh usage.
- **Members with existing interconnected net metered systems** at their property will require a separate electrical account for the EV meter and will be required to pay a \$290 line design fee.
- To receive the incentive, the project must be fully installed with the exception of the Time-of-Use meter that an NHEC representative will set at the post-installation inspection. All required applications and forms must be fully completed and received by NHEC no later than 12/31/2023.

Electronic applications are preferred and can be submitted at the following link:  
<https://www.nhec.com/residential-off-peak-ev-charging-station-application/>

Submit all corresponding documentation (proposals, invoices, etc.) to [energy@nhec.com](mailto:energy@nhec.com)

If preferred, please mail any paper applications & documents to:

NHEC EV Program  
579 Tenney Mountain Highway  
Plymouth, NH 03264.

Please call the program administrator at 603.536.8476 if you have any questions.



## **NHEC 2023 RESIDENTIAL OFF PEAK ELECTRIC VEHICLE CHARGING STATION PROGRAM CHECKLIST**

### **Pre-Installation / Pre-Approval:**

Prior to beginning any electrical work/installing your EV charging station, you must complete the following steps in order to remain eligible for this program & rebate:

1. \_\_\_\_\_ Submit an application using the form available at <https://www.nhec.com/residential-off-peak-ev-charging-station-application/>
2. \_\_\_\_\_ (Preferred, but optional) Submit a copy of a proposal from the electrical contractor who will be performing the work to install your charging station. Submit this to [energy@nhec.com](mailto:energy@nhec.com)

It is **very important** that you **share a copy** of the simplified wiring diagram that is attached below with your electrical contractor. This is to ensure that proper installation of the secondary meter socket takes place, which is a **requirement in order to be eligible for this program.**

3. \_\_\_\_\_ Submit a copy of a receipt, invoice, or specification sheet which indicates the make & model of the EV charging station you will be installing. Ideally, this should also indicate the price of the charging station. Submit this to [energy@nhec.com](mailto:energy@nhec.com)
4. \_\_\_\_\_ Await **written pre-approval** of your application **before commencing any work** towards the installation of your charging station & time-of-use meter socket

### **Final Approval / Post-Installation**

After receiving written pre-approval, you may go ahead with the installation of your charging station & time-of-use meter socket. Once complete, the following steps must take place before your application can receive final approval and your rebate is issued:

1. \_\_\_\_\_ An inspection of your charging station & time-of-use meter socket must be performed by an NHEC technician. During this inspection, provided no issues, the NHEC will place a time-of-use meter into the meter socket so that you can begin participating on the time-of-use rates.
2. \_\_\_\_\_ You must submit a copy of the final invoice from your electrical contractor. Submit this to [energy@nhec.com](mailto:energy@nhec.com)

## Sample Wiring Diagram for Electric Vehicle Charging Stations

